



3105 MacArthur Blvd.
Northbrook, IL 60062

p (847) 509-9400
f (847) 509-1177

info@nssra.org
www.nssra.org

Request to Inspect and/or Copy Records

DO NOT WRITE IN THIS SPACE

Date: _____

DATE RECEIVED BY NSSRA

To: Craig Culp, Executive Director or
Candice Cunningham, Superintendent
Northern Suburban Special Recreation Association (NSSRA)
3105 MacArthur Blvd.
Northbrook, IL 60062-1903
(847) 509-9400
cculp@nssra.org or ccunningham@nssra.org

I hereby request to inspect copy* the following records:
(Please describe requested records as specifically as possible, attaching additional page if necessary.)

*There is no copying fee for the first 50 black and white standard-sized copies. The fee for additional copies is 15¢ per page. Actual cost will be charged for copies of documents not of standard size, and for the recording medium (e.g., compact disk, tape, DVD), when applicable.

Is this request for a commercial purpose? Yes No

Are you requesting a waiver or reduction of copying fees? Yes No

If yes, what is the purpose of this request? _____

Requester's (Printed) Name

Requester's Signature

Address

Phone Number

Email Address

(FOIA Form 3)

Serving the community since 1970

NSSRA is an extension of the Park Districts of Deerfield, Glencoe, Glenview, Highland Park, Kenilworth, Lake Bluff, Northbrook, Northfield, Wilmette and Winnetka; the Cities of Highwood and Lake Forest; and the Village of Riverwoods.